

**Dodge County, State of Wisconsin
Information Technology
Wednesday, December 14, 2016**

Minutes of the December 14, 2016 Information Technology meeting held in the Dodge County Administration Building, in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present: Duchac, Bartsch, M. Bobholz

Members Excused: Maly, J. Bobholz

Also Present: Ruth M. Otto, Director of Information Technology; James Mielke, County Administrator

Meeting called to order at 6:05 PM by Supervisor Duchac.

Supervisor Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is a quorum at start of meeting.

Supervisor Duchac confirms compliance with open meetings law following brief posting report by IT Director.

Motion by M. Bobholz, seconded by Bartsch, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments

No Committee Member reports

Motion by M. Bobholz, seconded by Bartsch to approve minutes from November 9, 2016 of the Information Technology Committee meeting. Motion carried.

Motion by Duchac, seconded by M. Bobholz to approve the per diems for ERP Steering Committee and ERP PMO. Motion carried.

Discussion was had on the proposed purchase of Veritas Enterprise Vault, a replacement of the current email archiving system of the county. The current system is difficult to use and has reached a point where the County has outgrown the system and requires a more sophisticated environment with ease of use capability. The funds suggested to make this purchase are funds refunded for a cloud service for cloud backups that have not functioned from the onset. All members of the committee agreed this is the right move but did not take any action as it will be required due to the total cost to go before the County Board. A resolution will be presented before the committee in January for the February County Board.

Under the IT Director's report the following were summarized and reviewed:

- GCS – There were 8 items identified by the implementation team that must be completed before remaining payment will be made to GCS for the Treasury and property portion of the system. 25% is being held. Permitting is remaining and is anticipated to complete in March 2017.
- Farmland Preservation – it was identified the need to have some systematic way to manage the properties apart of the Farmland Preservation. It was discussed and there is agreement that GCS can include a district that can allow reporting on changes of those properties so Land Conservation is aware of a split, sale or purchase. This along with adding the capability within GCS to handle the process of certifications so it can be viewed online. A competitive system was demonstrated but was agreed to not purchase, rather add it to the existing GCS system so all departments who are impacted by Farmland Preservation have visibility of the information. It was suggested a temporary database could be developed for Land Conservation to replace their cumbersome spreadsheet until GCS could be used fully.
- ERP status – Functional requirements are being worked on.
- Kronos discussions – one outcome of the Kronosworks Conference was meeting Jim King, an Activities engineer. He came to Dodge County and met with IT and Highway to understand what was hoped to be accomplished with Activities. Jim King confirmed the way Activities is functioning now it was not possible to make it work for the Highway. He took notes and felt a future version could accommodate their workflow.
- NetSmart – Testing is completed on the State Report and completion of the rate set up. It is still planned to go live early spring 2017.
- Secured Electronics – The project is moving forward. Pod C is now live, using both systems. The remaining Pods and Master Control will be next year following the holiday break.
- A list of status of 2016 projects and the 2017 project list was provided.
- A copy of the most recent activity of the help desk was delivered. The tickets are at a very reasonable number and they are closed within days.
- A full list of all systems was delivered. It was agreed each meeting the IT Director will provide a better understanding of these systems in small groups to help educate the committee members.

Action was taken on the following:

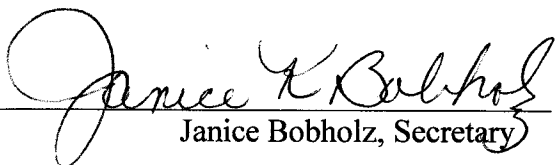
- Phone replacement phones for \$29,244 for a 2016 budget item.
- Airwatch maintenance for \$7,876.50 for a 2017 budget item.
- Aristotle maintenance for \$7,120.57 for a 2017 budget item.
- Microsoft Premier Support for \$45,536 for 2017 budget item.
- GCS maintenance for \$16150 for 2017 budget item.
- Kronos maintenance for \$76,775.08 for 2017 budget item.
- RS-600 maintenance for \$1,454.65 for 2017 budget item.
- AS400 maintenance for \$3,084.64 for 2017 budget item.

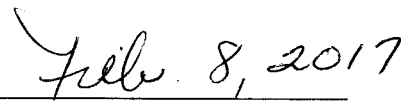
- Xmedius maintenance for \$3,284.10 for 2017 budget item.
- Symantec AV for Email maintenance for \$5,360 for 2017 budget item.

Motion was made by M. Bobholz, seconded by Bartsch to approve the payment of all action items above. Motion carried.

Suggested next committee meeting date: Wednesday, January 11th at 6:00 PM in Room 2A, 2nd floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Meeting adjourned by Supervisor Duchac at 6:51PM.


Janice Bobholz, Secretary


Date